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Course Code	Course Title	Course Requirements or previous experience	Term	Day	Time	Start date	End Date	NO Wks	Taught Hours	Cost*	Awarding Body
Daytime											
NEW ICTB3A/09	Computers for Beginners	For complete Beginners or those that use a computer occasionally but aren't really very confident and want to learn to use Office email and the internet for basic functions	1	Monday & Thursday	13:00–15:00	22/02/10	25/03/10	6	36	£90	National Open College Network at Entry 3
ESOL4M/09	ESOL Pre Entry	For people with less than Elementary English who can not read or, write English nor understand simple sentences and give short answers	1	Monday & Wednesday	9:30-12:00	21/09/09	31/03/10	12	96	£99	British Computer Society
NEW ESOL1M/09	ESOL Entry 1	Elementary English is for students who can read short words, write some English e.g. name and address, understand simple sentences and give short answers	1	Monday - Thursday	13:00–15:00	25/01/10	31/03/10	12	96	£99	British Computer Society
ESOL2A/09	ESOL Entry 2	The course is a Pre-Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to work towards a National Open College Network Qualification at this level.	1 & 2	Monday & Wednesday	9:30-12:00	21/09/09	31/03/10	24	120	£99	National Open College Network

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ESOL3A/09	ESOL Entry 3	The course is an Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to work towards a National Open College Network Qualification at this level.	1 & 2	Tuesday & Thursday	9:30-12:00	22/09/09	01/04/10	24	120	£99	National Open College Network
NEW ESOL7A/09	ESOL Entry 2	The course is a Pre-Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to work towards a National Open College Network Qualification at this level.	1 & 2	Monday & Wednesday	13:00-15:00	21/09/09	31/03/10	24	96	£99	National Open College Network
FFIN1A/09	Numeracy	For those who are not so good with numbers but want to learn how to manage their family budget better	1	Friday	12:00-15:00	22/01/10	29/05/10	12	49	£99	Edexcel
ELIT1A/09	Literacy	A reasonable knowledge of spoken English, reading and writing is necessary for this course which is designed to equip those who want to improve their job prospects with the skills to find work and excel in a job once they have found one.	1	Friday	9:00 – 12:00	22/01/10	29/05/10	12	49	£99	Edexcel
NEW TTOG3A/09	NVQ Level 2 Children's Care Learning & Development	Child Care Volunteers or Paid Employees Only Initial & Diagnostic Assessment	2	Tuesday,	12:30-15:00	23/02/10	17/07/10	12	60	Free subject to status	CACHE
TTOG2A/09	NVQ Level 3 Children's Care Learning & Development	Child Care Volunteers or Paid Employees Only Must have equivalent or similar Qualification at Level 2	2 & 3	Tuesday	12:30-15:00	23/02/10	17/07/10	18	49	Fees subject to status Students may apply for a local authority grant to cover fees	CACHE

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NEW FOR FAMILIES with CHILDREN UNDER 5	WELCOME PROGRAMMES	4 Week and 12 Week Programmes for Parents with children under 5. Participants must be prepared to learn with their under 5 year old children. Programmes will involve acquiring skills that will build confidence and enable participants to better engage with Children Centres and other agencies and improve their lifeskills to help them pursue better lifestyles	2 & 3	Wednesday	12:30-15:00	From 26/02/2010	24/07/10	4 12 & 4	Hours depend on course	Enrol and attend all programmes and you can receive up to £250	Dependant on Programmes undertaken TBA
				Thursday							
				Saturdays	10:30-1:00						

Evening

ECDL2E/09	Computers European Computer Driving Licence Essentials	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	2	Monday Thursday Friday	12.30-15:00	02/11/09	21/01/10	8	48	£160	British Computer Society
ECDL4E/09	Computers European Computer Driving Licence Part 2	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	2 & 3	Monday Thursday Friday	12.30-15:00	25/01/10	27/05/10	15	90	£199	British Computer Society
SAGE1E/09	Sage Level 1	A&G Good Computer Skills and some knowledge of Accounting	1	Monday & Thursday	18:00-21:00	23/02/10	17/12/09	10	36	£208	British Computer Society
ESOL6E/09	ESOL E2	The course is a Pre-Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to pass a City & Guilds examination at this level.	2	Monday & Thursday	18:30-21:00	22/09/09	19/12/08	12	72	£99	National Open College Network
Skills for Life	ESOL E3	The course is an Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to work towards a National Open College Network Qualification at this level.	3	Monday & Thursday	18:30-21:00	11/01/10	01/04/09	12	72	£99	National Open College Network

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Saturday											
ECDL3S/09	BCS European Computer Driving Licence Essentials IT User Level 1 Workshop	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	2	Saturday	10:00 - 16:00	20/02/10	27/03/10	6	48	£160	British Computer Society
ECDL7S/09	BCS European Computer Driving Licence Part 2 & IT User Level 1 Workshop	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	3	Saturday	10:00 - 16:00	13/02/10	24/07/10	15	90	£199	British Computer Society

Full Cost Courses

FCEL1E/09	Full Cost ESOL Level 1	This full cost course will give you confidence using English for work, study and socialising. You will develop your English language skills in writing, reading, speaking and listening and gain a Cambridge qualification. You will take the Cambridge ESOL Speaking and Listening exam.	2	Monday & Thursday	18:30-21:00	23/02/10	22/07/10	18	90	£580	National Open College Network
FCPS1S/09	Full Cost Learn to use Photoshop Beginners	This course is for beginners in Photoshop. Photoshop is the industry standard for all photo retouching and the course will be enjoyed not only by photographers and artists, but also by anyone who wishes to manipulate pictures, including editing.	2	Saturday	10:00-13:00	20/02/10	27/03/10	6	18	£60	Each course will be WLA certificated
FCWD1E/09	Full Cost Learn to use DreamWeaver for Web Design Beginners	Learn how to build a Web page for those who want to learn the first stage of website design: putting images and text on web pages, making links, layout in tables with DreamWeaver	2	Tuesday	18:30-21:00	23/02/10	23/03/10	6	18	£60	Each course will be WLA certificated
FCAS1S/09	Full Cost Learn to be Active through Sport Beginners	For those who want to try again at Sports and become confident to play them	2	Saturday	13:30-15:00	20/02/10	27/03/10	6	18	£60	Each course will be WLA certificated

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FCFH1E/09	Full Cost Learn to be Fit & Healthy Beginners	For those who want to try to improve their fitness and health through circuit training and other activities	2	Tuesday & Thursday	18:30-20:00	23/02/10	25/03/10	6	18	£60	Each course will be WLA certificated
FCPS1S/09	Full Cost Learn to do Pottery and Ceramics Beginners	For beginners who would like to experience and explore the major ways of making pottery by hand building. Pots will be decorated, glazed and fired during the course. Charge for clay of £1.20 per 500g before the first firing.	2	Saturday	10:00-13:00	20/02/10	27/03/10	6	18	£60	Each course will be WLA certificated

* Fees are dependant on status. Concessionary fees are available subject to evidence

Family Learning and Wider Family Learning courses are run in Partnership with London Borough of Ealing and start dates and times will be advised as early as possible.

Family Learning	Learning with your children as well as with other parents/gaurdians	<i>No qualifications and experience is needed as these courses are to help parent/carers to better understand how their children learn in the Academy and to give parent/carers the condfidence to do this. They will study in adult classes at a pace that suits them and builds confidence. Just like their children parent/carers will get homework from the shared time classes with the children but also from the adult only classes.</i>	2 & 3	Mostly during School times	TBC Phone 020 8842 7808	TBC Phone 020 8842 7808	TBC Phone 020 8842 7808	TBC Phon e 020 8842 7808	TBC Phone 020 8842 7808	Free	Each course will be certificated
Wider Family Learning	Learning with your children but through out of school time activities	<i>No qualifications and experience is needed as these courses are to help parent/carers to better understand how their children learn in the Academy and to share this experience with them whether its learning to rock climb or create pottery & ceramics</i>	2 & 3	Satudays, After School & Half terms	TBC Phone 020 8842 7808	TBC Phone 020 8842 7808	TBC Phone 020 8842 7808	TBC Phon e 020 8842 7808	TBC Phone 020 8842 7808	Free	Academy awarded certificate