

WLA Adult Courses 10-11

Course Code	Course Title	Course Descriptions & previous experience required	Term	Day	Time	Start date	End Date	N ^o Wks	Taught Hours	Fee/ Remission	Awarding Body
Day											
ICTB1A/10	Computers for Beginners	For those that use a computer occasionally but aren't really very confident and want to learn to use Office email and the internet for basic functions	1	Monday Thursday Friday	13:00 - 15:00	20/09/10	05/11/10	6	30	£90/£45	Entry 3 National Open College Network
ECDL1A/10	BCS European Computer Driving Licence Essentials & IT User Level 1 Workshop	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	1	Monday Thursday Friday	13.00-15:00	04/11/10	17/12/10	7	42	£160/£80	British Computer Society
ECDL4A/10	BCS European Computer Driving Licence Extra & IT User Level 2 Workshop	Students must have passed ECDL Part 1 or demonstrate a similar standard	2	Monday Thursday Friday	13.00-15:00	10/01/11	08/04/11	12	72	£199/£99	British Computer Society
ESOL1A/10	ESOL Entry 1	Elementary English is for students who can read short words, write some English e.g. name and address, understand simple sentences and give short answers	1 & 2	Tuesday - Thursday	13.00-15:00	21/09/10	31/03/10	24	96	£99/£49/Free	Entry 1 National Open College Network
ESOL2A/10	ESOL Entry 2	The course is a Pre-Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to work towards a National Open College Network Qualification at this level.	1 & 2	Monday & Wednesday	13:00-15:00	20/09/10	30/03/10	24	96	£99/£49/Free	Entry 2 National Open College Network

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ESOL3M/10	ESOL Entry 3 Skills	This course will give you confidence using English for work & study. You will develop your English language skills in writing, reading, speaking and listening and gain a National Open College Network qualification. You will take the National Open College Network ESOL Speaking and Listening exam.	12	Monday & Wednesday	9:30-12:00	20/09/10	15/12/10	12	48	£99/ £49/Free	Entry 1 National Open College Network
ESOL4M/10	ESOL Pre Entry	For people with less than Elementary English who can not read or write any English nor understand simple sentences and give short answers	1 & 2	Monday & Wednesday	9:30-12:00	20/09/10	30/03/10	24	96	£99/ £49/Free	Individual Learning Plan
ESOL5M/10	ESOL Level 1 Skills	This course will give you confidence using English for work & study. You will develop your English language skills in writing, reading, speaking and listening and gain a National Open College Network qualification. You will take the National Open College Network ESOL Speaking and Listening exam.	1	Tuesday & Thursday	13:00-15:00	21/09/11	16/12/10	12	48	£99/ £49/Free	Level 1 National Open College Network
NUMY1A/10	Numeracy	Develop your maths skills for everyday use. Learn to use percentages, compare numbers, shapes and sizes, and estimate. You will an adult numeracy test at the end of the course.	1	Friday	12:00-15:00	24/09/10	17/12/10	12	36	Free	Entry 3 /Level 1 National Open College Network

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ELIT1A/10	Literacy	For people who feel they have missed out at school and would like to 'brush up' or 'get to grips' with their English for work, home or study.	1	Friday	9:00 – 12:00	24/09/10	17/12/10	12	36	Free	Entry 3 National Open College Network
TTOG1A/10	NVQ Level 2 Children's Care Learning & Development	People who work, paid or voluntary, with those from 0- 5 years in settings or services whose main purpose is children's care, learning and development.	1	Tuesday, PLUS 2 day Placement required	13:00-15:00	21/09/10	14/12/10	12	36	Train to Gain	CCLD
TTOG2A/10	NVQ Level 3 Children's Care Learning & Development	There are no formal entry requirements but learners must be 16 years of age with either a Level 2 early years qualification or have significant experience in a childcare setting.	1	Thursday, PLUS 2 day Placement required	13:00-15:00	23/09/10	10/02/11	18	45	£850 Grants available through EEY	CCLD
TTOG3A/10	NVQ Level 2 Children's Care Learning & Development	People who work, paid or voluntary, with those from 0- 5 years in settings or services whose main purpose is children's care, learning and development.	2	Tuesday, PLUS 2 day Placement required	13:00-15:00	01/03/11	30/05/11	12	36	Train to Gain	CCLD
TTOG4A/10	NVQ Level 3 Children's Care Learning & Development	There are no formal entry requirements but learners must be 16 years of age with either a Level 2 early years qualification or have significant experience in a childcare setting.	2	Thursday, PLUS 2 day Placement required	13:00-15:00	03/03/11	02/06/11	12	45	£850 Grants available through EEY	CCLD
TTOG5A/10	NVQ Level 2 Teaching Assistant	People who work, paid or voluntary in supporting 5-16 year children's formal learning within a classroom setting.	1	Wednesday PLUS 2 day Placement required	13:00-15:00	22/09/10	09/02/11	18	36	Train to Gain	

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Evening											
ICTB2E/10	Computers for Beginners	For those that use a computer occasionally but aren't really very confident and want to learn to use Office email and the internet for basic functions	1	Monday & Thursday	18:30-21:00	15/09/10	23/10/10	6	30	£90/£45	Entry 3 National Open College Network
ECDL2E/10	BCS European Computer Driving Licence Essentials & IT User Level 1 Workshop	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	1	Monday & Thursday	18:30-21:30	01/11/10	09/12/10	6	36	£160/£80	British Computer Society
ECDL5E/10	BCS European Computer Driving Licence Part 2 & IT User Level 2 Workshop	Students must have passed ECDL Part 1 or demonstrate a similar standard	2	Monday & Thursday	18:30-21:30	10/01/11	07/04/11	12	72	£199/£99	British Computer Society
ESOL6E/10	ESOL Entry 3	The course is an Intermediate level course for those whose first language is not English, who wish to improve all four language skills, speaking, listening, reading and writing, and who wish to work towards a National Open College Network Qualification at this level.	1	Monday & Wednesday	18:30-21:00	21/09/10	15/12/10	12	60	99/£49 /Free	Entry 2 National Open College Network

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ESOL7E/10	ESOL Level 1	This course will give you confidence using English for work, study and socialising. You will develop your English language skills in writing, reading, speaking and listening and gain a National Open College Network qualification. You will take the National Open College Network ESOL Speaking and Listening exam.	2	Tuesday & Thursday	18:30-21:00	22/09/10	16/12/10	12	60	99/£49 /Free	Entry 1 National Open College Network
TTOG6E/10	NVQ LEVEL 2 Business Administration	People who work, paid or voluntary as administration staff across a wide range of industries and types of organisation. It is aimed at candidates who work as part of a team and ensure the provision of information and resources to others.	1	Tuesday	18:30-21:00	24/09/10	11/02/11	18	36	Train to Gain	
SAGE1E/10	Sage Level 1	This intensive ten-weeks' course is designed for those who are interested in working with accounts' data and wish to learn about the computerisation of such data.	1	Monday & Thursday	18:00-21:00	20/09/10	02/12/10	10	60	£250	C&G
SAGE2E/10	Sage Level 1	This intensive ten-weeks' course is designed for those who are interested in working with accounts' data and wish to learn about the computerisation of such data.	2	Monday & Thursday	18:00-21:00	10/01/11	24/03/11	10	60	£250	C&G

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Saturday

ECDL3S/10	BCS European Computer Driving Licence Part 1 & IT User Level 1 Workshop	The course is designed to develop a broad based understanding of the computer with a comprehensive introduction to office-based applications.	1	Saturday	10:00 - 16:00	18/09/10	23/10/11	6	36	£160/£80	British Computer Society
ECDL7A/10	BCS European Computer Driving Licence Part 2 & IT User Level 2 Workshop	Students must have passed ECDL Part 1 or demonstrate a similar standard	1	Saturday	10:00 - 16:00	06/11/10	05/02/10	12	72	£199/£99	British Computer Society

Full Cost Courses

FCEL1E/10	Full Cost ESOL Level 2	This full cost course is for students who can read and understand a variety of authentic English texts; write a description, narrative or comparison using complex and compound sentences; can use present, past, future tenses, conditionals and some phrasal verbs.	1	Monday Wednesday & Friday	18:30-21:00	20/09/10	10/12/10	12	30	£600	Edexcel
FCEL2E/10	Full Cost ESOL Level 1	This full cost course will give you confidence using English for work, study and socialising. You will develop your English language skills in writing, reading, speaking and listening and gain a National Open College Network qualification. You will take the National Open College Network ESOL Speaking and Listening exam.	2	Monday Wednesday & Friday	18:00-21:00	07/01/11	01/04/11	12	30	£600	Edexcel

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FCPS1S/10	Full Cost Learn to use Photoshop Beginners	This course is for beginners in Photoshop. Photoshop is the industry standard for all photo retouching and the course will be enjoyed not only by photographers and artists, but also by anyone who wishes to manipulate pictures, including editing.	1	Saturday	10:00-13:00	25/09/10	06/11/10	6	18	£60	WLA Certificate
FCPS1S/10	Full Cost Learn to use Photoshop Intermediate	This course is for beginners in Photoshop. Photoshop is the industry standard for all photo retouching and the course will be enjoyed not only by photographers and artists, but also by anyone who wishes to manipulate pictures, including editing.	1	Saturday	10:00-13:00	13/11/10	18/12/10	6	18	£60	WLA Certificate
FCWD1E/10	Full Cost Learn to use DreamWeaver for Web Design Beginners	Learn how to build a Web page for those who want to learn the first stage of website design: putting images and text on web pages, making links,layout in tables with DreammWeaver	1	Tuesday	18:30-20:00	21/09/10	27/10/10	6	18	£60	WLA Certificate
FCWD2E/10	Full Cost Learn to use DreamWeaver for Web Design Intermediate	Learn how to build a Web page for those who want to learn the first stage of website design: putting images and text on web pages, making links,layout in tables with DreamWeaver	1	Tuesday	18:30-20:00	02/11/10	07/12/10	6	18	£60	WLA Certificate
FCAS1S/10	Full Cost Learn to be Active through Sport Beginners	For those who want to try again at Sports and become confident to play them	1	Saturday	13:30-15:00	25/09/10	06/11/10	6	9	£60	WLA Certificate

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FCAS2S/10	Full Cost Learn to be Active through Sport Improvers	For those who want to try again at Sports and become confident to play them	1	Saturday	13:30-15:00	06/11/10	12/12/10	6	9	£60	WLA Certificate
FCFH1E/10	Full Cost Learn to be Fit & Healthy Beginners	For those who want to try to improve their fitness and health through circuit training and other activities	1	Tuesday & Thursday	18:30-20:00	21/09/10	04/11/10	6	42	£60	WLA Certificate
FCFH2E/10	Full Cost Learn to be Fit and Healthy Improvers	For those who want to try to improve their fitness and health through circuit training and other activities	1	Tuesday & Thursday	18:30-20:00	16/11/10	06/01/11	6	42	£60	WLA Certificate
FCPS1S/10	Full Cost Learn to do Pottery and Ceramics Beginners	For beginners who would like to experience and explore the major ways of making pottery - throwing and hand building. Pots will be decorated, glazed and fired during the course. Charge for clay of £1.20 per 500g before the first firing.	1	Saturday	10:00-13:00	25/09/10	06/11/10	6	18	£60	WLA Certificate
FCPS1S/10	Full Cost Learn to do Pottery and Ceramics Improvers	Learn more ways of making pottery, from hand building to throwing. We will also look at a variety of different ways to decorate your work. All levels welcome. Charge for clay of £1.20 per 500g before first firing.	1	Saturday	10:00-13:00	13/11/10	18/12/09	6	18	£60	WLA Certificate